



Water and Wastewater Works Advisory Board

**State of Alaska
Department of Environmental Conservation**

Policy Statement 2009-02 Water and Wastewater Works Advisory Board Membership

Background

The Board, as established by statute, consists of eight board members, in addition to the Commissioner of the department. Each appointment by the Governor is for up to a five year term.

Introduction and Discussion

Board members need to have a clear understanding of their minimum responsibilities as a Board member. The Board needs to develop a policy that establishes the steps that should be taken toward removing a Board member, if necessary. Board members who are not active are a detriment to the operation of the Board and the operators in the State of Alaska.

Policy

Active participation in the Board involves regular attendance at scheduled Board meetings and teleconferences. A Board member should notify the Chairman or the department's representative if he or she is unable to attend a regularly scheduled meeting. A Board member who misses two consecutive meetings without notification will be requested in writing, with a copy to the Governor's Office, to restate his or her intentions to remain active on the Board. If a Board member misses more than three meetings or has not fulfilled his or her commitment as determined by the Board, the Chairman will request that individual's resignation with a copy to the Governor's Office.

Adopted this twenty-fifth day of June, 2009

/James C. Berg/ James C. Berg

Chair, Water and Wastewater Works Advisory Board

*Amended to make minor changes to the wording of the policy.
(Effective 5/26/89 89-T-06; amended 5/8/09 2009-02)*