

Article 4 Revision Project Implementation 2016



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Do not place on hold (so we don't hear your music or beeps)

Alaska Department of Environmental Conservation
Spill Prevention and Response Division
Prevention, Preparedness, and Response Program
Clare Pavia and Brad Dunker



Overview

- How we got here
- Future related regulation projects
- Highlight recent changes
- Where to find resources
- Focus on electronic document submittal



Article 4

18 AAC 75 Article 4 Oil Discharge Prevention and Contingency Plans and Nontank Vessel Plans

- This project is part of a multi-year phased project
- 2004 – Updated response plan requirements for Exploration and Production Facilities
- 2006 – Updated prevention plan requirements for all regulated operations



- 2014 – Housekeeping Edits Articles 2 - 5
- Future phase content of plans



Goals

- Clear and understandable
- Consistent with statutes and related regulations
- Incorporate current technologies including posting of plans on-line



Article 4

- Recent Changes:
 - Application procedures
 - Plan Review process
 - Public notice and plan review timelines
 - Nontank vessel plan requirements new section
 - Related definitions Article 9



SPAR Regulations

[SPAR Regulation Projects Page](#)



General Changes

- Implementation dates
 - Took effect April 16 unless noted as October 16
- Section Headings indicate new, renew, etc.
- Ten days or less now working days for most



Selected Changes

- 400(c) Detail added regarding tanks
- 405(a) Applicant notifies department in writing
- 405(b) After 10/16/16, consult department 30 days prior to submittal
- 410 After 10/16/16, new plans submit 180 days
- 414 Change of owner, operator, or name submit as amendment
- 420 After 10/16/16, renewal submit 180 days or date in approval letter
 - Can request copy if no changes



Selected Changes

- 460(b)(1) Summary of basis all approvals
- 460(b)(3) After 10/16/16 department sends notice via email to reviewers available on web
- 460(c) Request review or hearing if comment by close of public comment period
- 465(e) What on board tank vessel, oil barge, or RR tank car.



Definitions 75.990

- Storage capacity changes/additions
- New definitions :
 - Application package
 - Application package is complete
 - Major amendment
 - Minor amendment
 - Request for additional information
 - Sufficient for review



Application Procedures 408

- 408 New - groups application procedures
- Application form (**recently updated**)
- Who signs application
- Application package – form, plan, and supporting documentation
- Supporting documentation often PRAC technical manual



Application Procedures 408

- New, renew, major amendment initial and final to department and reviewers
- Minor amendment initial copies to department
 - Notify reviewers
 - Reviewer can request a copy
- Routine update and minor amendment finals to department and reviewers



Application Procedures 408

- After 10/16/16 submittal
 - Electronic, paper, or both – could be CD or DVD
 - PDF and searchable
 - Identify changes, can also request summary table
 - Posted on department's site
- Can choose to submit prior to 10/16



Amendments 415

- Minor and major amendments and routine plan updates

- Routine plan update if:

b(1) a deletion from the list of vessels operating under the approved plan if the deleted vessel is not included as a response asset in the current response action plan under 18 AAC 75.425(e)(1);

Or

b(2) a revision to the list of names, addresses, or telephone numbers of spill command and response personnel



Amendments 415

A plan amendment that incorporates one or more of the following will be reviewed as a major amendment:

(a)(1) an increase to the response planning standard volume that exceeds the response capabilities of the plan holder documented in the plan;

(2) a change that affects the response scenarios, including a change to the

(A) scenario location;

(B) receiving environment as defined in 18 AAC 75.400(i); or

(C) season of operations;

(3) expansion of the operations to include one or more new physical locations outside of the current operational area of the plan;

(4) a change to the amount or quality of prevention, response resources, or training that reduces the existing level of prevention or response capabilities;

(5) a change that requires an increase in prevention, response resources, or training.

Review Procedures 455

New, Renewal, Major Amendment

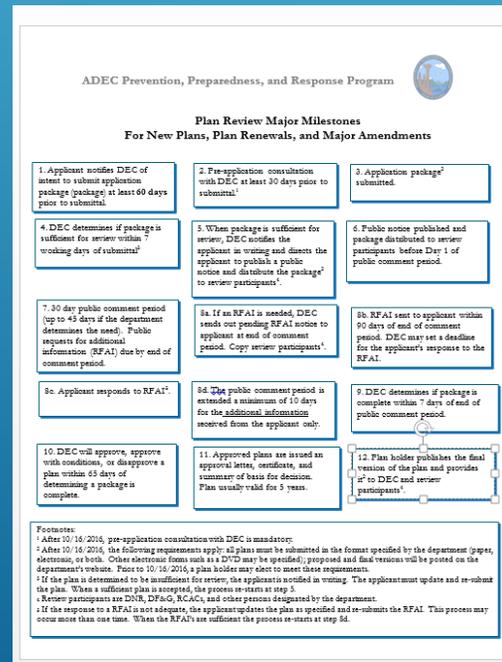
- Section repealed and readopted
- Refers to section 408 for submittal and distribution



Plan Review Cycle

Plan Review Major Milestones

For New Plans, Plan Renewals, and Major Amendments



Web Approved Plans

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

Division of Spill Prevention and Response
Prevention Preparedness and Response

DEC State of Alaska



State of Alaska > DEC > SPAR > PPR

Approved Contingency Plans

Search for Approved Contingency Plan... **Search**

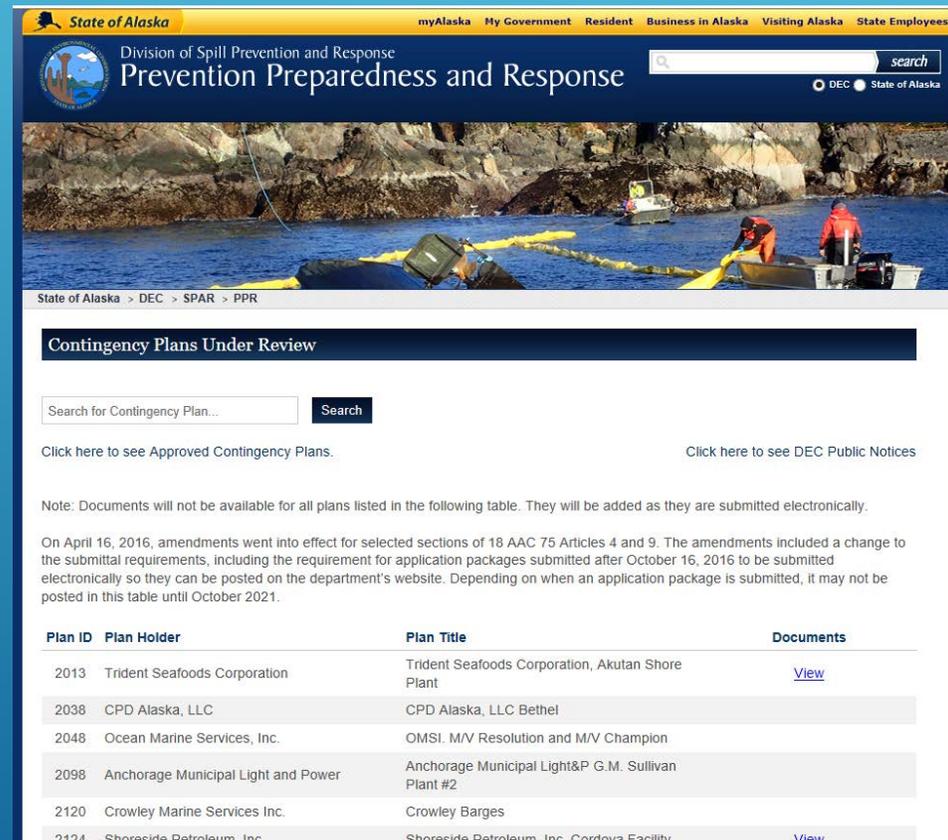
[Click here to see Contingency Plans Under Review.](#)

Note: Documents will not be available for all plans listed in the following table. They will be added as they are submitted electronically.

On April 16, 2016, amendments went into effect for selected sections of 18 AAC 75 Articles 4 and 9. The amendments included a change to the submittal requirements, including the requirement for application packages submitted after October 16, 2016 to be submitted electronically so they can be posted on the department's website. Depending on when an application package is submitted, it may not be posted in this table until October 2021.

Plan ID	Plan Holder	Plan Title	Expiration Date	Documents
1006	CPD Alaska, LLC	CPDA dba Taku Oil Sales Juneau	10/22/2020	
1009	Petro Marine Services	Petro Marine Services, Skagway Ak. Bulk Fuel Plant	3/28/2018	View
1010	CPD Alaska, LLC	CPDA dba Anderes Oil Ketchikan Facility	3/1/2021	
1014	Petro Marine Services	Petro Marine Services Ketchikan AK Bulk Fuel Plant	3/28/2018	View
1016	Petro Marine Services	Petro Marine Services, Petersburg Bulk Plant	2/13/2018	View
1017	Petro Marine Services	Petro Marine Services, Sitka Bulk Plant	9/29/2019	View

Plans Under Review



The screenshot shows the website for the State of Alaska, Division of Spill Prevention and Response. The page is titled "Contingency Plans Under Review" and features a search bar, navigation links, and a table of plans. The table lists plan IDs, holders, titles, and document links.

State of Alaska > DEC > SPAR > PPR

Contingency Plans Under Review

Search for Contingency Plan...

[Click here to see Approved Contingency Plans.](#) [Click here to see DEC Public Notices](#)

Note: Documents will not be available for all plans listed in the following table. They will be added as they are submitted electronically.

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Plan ID	Plan Holder	Plan Title	Documents
2013	Trident Seafoods Corporation	Trident Seafoods Corporation, Akutan Shore Plant	View
2038	CPD Alaska, LLC	CPD Alaska, LLC Bethel	
2048	Ocean Marine Services, Inc.	OMSI, M/V Resolution and M/V Champion	
2098	Anchorage Municipal Light and Power	Anchorage Municipal Light&P G.M. Sullivan Plant #2	
2120	Crowley Marine Services Inc.	Crowley Barges	
2124	Shoreside Petroleum, Inc.	Shoreside Petroleum, Inc. Cordova Facility	View

Electronic Submittals

Process for submitting electronic application package documents to the department

1. The applicant saves each application package document as a searchable Portable Document Format (PDF) file.
 - a. The document must be less than 100MB (megabytes) in size.
 - b. Plans or supporting documents larger than this will need to be saved as separate volumes that are each smaller than 100MB.

2. The applicant submits the application package to the plan reviewer
 - a. Via email if the file is less than 19MB; or
 - b. On a CD-ROM or DVD or uploaded via State of Alaska ZendTo – <https://drop.state.ak.us> (use Internet Explorer or Mozilla Firefox) – if the file is 19MB or larger.

Guidance on-line: <http://dec.alaska.gov/spar/ppr/docs/application-package-electronic-submittal.pdf>



Large Files

The screenshot shows the Alaska ZendTo website interface. At the top, there is a browser address bar with the URL <https://drop.state.ak.us/drop/>. Below the address bar are navigation links for "Favorites", "Tools", and "Help". The main header area includes "Home" and "Login" tabs, and the "ZendTo" logo. The central part of the page features a login form with "Username:" and "Password:" labels, input fields, and a "Login" button. Below the login form, there are instructions for state employees and general users. The "State employee" section includes a "Login" button and text: "Avoid having to verify your email address, and drop-off files to non-State users." The "General user" section includes "Drop-off" and "Pick-up" buttons with descriptions: "Drop-off (upload) a file for a State employee (email verification required)." and "Pick-up (download) a file dropped-off for you." A "Help" section provides detailed instructions on how to use the service, including file size limits (up to 8.0 GB) and a list of bullet points explaining the process for state members and non-state users. The footer contains version information: "Version 4.11 | Copyright © 2014 | About Alaska ZendTo".

https://drop.state.ak.us/drop/

Favorites Tools Help

and Regulations... Division of Spill Preventio... Google Drafting Manual - Alaska ...

Home Login

ZendTo

Username: Password: Login

If you are a State employee, you may login here:

Login Avoid having to verify your email address, and drop-off files to non-State users.

Anyone may perform the following activities:

Drop-off Drop-off (upload) a file for a State employee (email verification required).

Pick-up Pick-up (download) a file dropped-off for you.

Help

Alaska ZendTo is a service to make it easy for you to move files, including large files up to 8.0 GB, in and out of the State.

- If you are a member of the State, you can log in with your State of Alaska Username and password and send files to anyone, in or out of the State. Start by logging in and then clicking the "Drop-off" button.
- If you are not a member of the State, you cannot log in but you can still send files to people in the State if you know their email address. Start by clicking the "Drop-off" button.
- If you are a member of the State and wish to ask someone outside the State to send you some files, you can make the process a lot easier for them by logging in and then clicking the "Request a Drop-off" button. This means the other person does not have to pass any tests to prove who they are, which makes the whole process a lot quicker for them. The request token created by this process will be valid for 24 hours.
- Files are automatically deleted from Alaska ZendTo 4 days after you upload them, so you don't need to manually clean up.

Version 4.11 | Copyright © 2014 | About Alaska ZendTo

Help

ZendTo Help



About the Alaska ZendTo Service...

Email messages with large attachments can wreak havoc on email servers and end-users' computers. Downloading such email messages can take hours on a slow Internet connection and block any sending or receiving of messages during that time. In some cases, the download will fail repeatedly, breaking the recipient's ability to receive mail at all. Also, Internet email clients add considerably to the size of the file being sent. For example, saving an Outlook message with an attachment adds up to 40% to the file's size. To share files larger than 1MB, use the Alaska ZendTo to temporarily make a file (or files) available to another user across the Internet, in a secure and efficient manner.

There are two distinct kinds of users that will be accessing the Alaska ZendTo system: *inside* users, who are associated with the State running the service, and *outside* users, which encompasses the rest of the Internet.

An *inside* user is allowed to send a drop-off to anyone, whether he or she be an *inside* or *outside* user. An *outside* user is only allowed to send a drop-off to an *inside* user. That prompts the question: what is a drop-off?

drop-off. one or more files uploaded to the Alaska ZendTo as a single item for delivery to a person or people

There are two ways in which a user can dropoff multiple files at once:

- Attach each file individually on the dropoff page
- Archive and compress the files into a single package and attach the resulting archive file on the dropoff page. There are many ways to archive and compress files:
 - Mac users can select the files in the Finder and *Compress* (see the *File* menu)
 - Windows users can create a "compressed folder" or use WinZip
 - Linux/Unix users, give the *zip* utility a try

Creating a Drop-off

When a user creates a drop-off, they enter some identifying information about themselves (name, organisation, and email address); identifying information about the recipient(s) (name and email address); and choose what files should be uploaded to make the drop-off. If the files are successfully uploaded, an email is sent to the recipient(s) explaining that a drop-off has been made. This email also provides a link to access the

Questions?



Contact your plan reviewer

Plan Reviewers



Regulations and Guidance Group

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KEEP
CALM
AND
CALL

